



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO DSS-Q

MEMORANDUM FOR DIRECTOR, DLA SUPPORT SERVICES
COMMANDER, DEFENSE SUPPLY CENTER COLUMBUS
COMMANDER, DEFENSE SUPPLY CENTER RICHMOND
COMMANDER, DEFENSE DISTRIBUTION CENTER
COMMANDER, DEFENSE LOGISTICS INFORMATION SERVICE

SUBJECT: Child and Youth Development Finalized Centralized Statement of Work and
Guidance Package

The Defense Logistics Agency (DLA) needs effective guidance to govern its Child and Youth Development Programs (CYDP) to ensure the highest quality care for our military and civilian workforce. The program responsibility within this guidance package is applicable to child development centers, (both government owned/ government operated and government owned/contractor operated) (before and after school) school age programs, school age camps, summer programs, and youth services.

DLA established child and youth programs will support and promote the social, emotional, physical, and cognitive development of children in care. All DLA operated programs will adhere to Department of Defense (DoD) annual certification and health and safety standards, and national accreditation standards to minimize the risk of abuse and neglect of our children.

The DLA Support Services Quality of Life Policy Division (DSS-QP) is the responsible authority for program guidance matters as described in this document. DSS-QP will provide implementing procedures, resource advocacy, and guidance oversight of the CYDPs throughout the Agency. DSS-QP will provide technical instructions and guidance and coordinate training and inspection programs to ensure compliance with public laws, DoD Instructions (DoDI), and DLA program guidance.

Installation commanders are responsible for establishing CYDPs in accordance with required public laws, DoD and DLA program instruction.



The following laws or directives authorize implementation of this guidance package:

- Military Child Care Act of 1918 (codified 1996)
- Crime Control Act of 1990
- DoDI 6060.2 Child Development Services, March 3, 1989
- DoDI 6060.3 School Age Services
- DoDI 6060.X Youth Services (Pending)
- DoDI 1402.5, Criminal History Background Checks on Individuals in Child Care Services, January 19, 1993



MARY L. SAUNDERS
Major General, USAF
Vice Director