

INSTRUCTIONS FOR COMPLETING DD FORM 1423
(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

- Item A. Self-explanatory.
- Item B. Self-explanatory.
- Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.
- Item D. Enter name of system/item being acquired that data will support.
- Item E. Self-explanatory (to be filled in after contract award).
- Item F. Self-explanatory (to be filled in after contract award).
- Item G. Signature of preparer of CDRL.
- Item H. Date CDRL was prepared.
- Item I. Signature of CDRL approval authority.
- Item J. Date CDRL was approved.
- Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.
- Item 2. Enter title as it appears on data acquisition document cited in Item 4.
- Item 3. Enter subtitle of data item for further definition of data item (optional entry).
- Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.
- Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).
- Item 6. Enter technical office responsible for ensuring adequacy of the data item.
- Item 7. Specify requirement for inspection/acceptance of the data item by the Government.
- Item 8. Specify requirement for approval of a draft before preparation of the final data item.
- Item 9. For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).
- Item 10. Specify number of times data items are to be delivered.
- Item 11. Specify as-of date of data item, when applicable.
- Item 12. Specify when first submittal is required.
- Item 13. Specify when subsequent submittals are required, when applicable.
- Item 14. Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.
- Item 15. Enter total number of draft/final copies to be delivered.
- Item 16. Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14.; Desired medium for delivery of the data item.

FOR THE CONTRACTOR

- Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.
- a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.
- Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administrative and other expenses related to reproducing and delivering such data items to the Government.
- b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.
- Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.
- c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.
- Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.
- d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.
- Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

DATA ITEM DESCRIPTION

Title: Contractor's Configuration Management Plan

Number: DI-CMAN-80858B

Approval Date: 20000930

AMSC Number: D7392

Limitation: N/A

DTIC Applicable: No

GIDEP Applicable: No

Office of Primary Responsibility: D/DUSD(AT&L)SE

Applicable Forms: N/A

Use, Relationships: The Contractor's Configuration Management (CM) Plan describes the contractor's configuration management program, how it is organized, how it will be conducted, and the methods, procedures, and controls for effective configuration identification, change control, status accounting, and audits of the total configuration, including hardware, software, and firmware. The principle use is to provide the government a basis for review, evaluation, and monitoring of the CM program and its proposed components.

This Data Item Description (DID) contains the content and preparation instructions for the data product resulting from the work task specified in the contract.

Data Item Description submittal in Extensible Markup Language (XML) is acceptable. An XML Document Type Definition (DTD), associated XML document template, and other information is available from <http://www.geia.org/836/>

This DID supersedes DI-CMAN-80858A.

Requirements:

1. Reference documents. The applicable issue of any documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. Format and content. The Contractor's CM Plan shall be prepared in contractor format. The Contractor's CM Plan content shall be in accordance with the contractor's processes and procedures, or as specified in the contract. The following references may be useful in defining content: ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraphs 5.2.5 and 5.3.3); ISO 10007, Quality Management-Guidelines for Configuration Management; and MIL-HDBK-61, Configuration Management Guidance (Section 2 and Appendix A).

END OF DI-CMAN-80858B

DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0180), Washington, DC 20503.

1. TITLE TEST/INSPECTION REPORT	2. IDENTIFICATION NUMBER DI-NDTI-80809B
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3. DESCRIPTION/PURPOSE

3.1 The test/inspection report is used to document test/inspection results, findings, and analyses that will enable the government or contracting agency to evaluate compliance with system requirements, performance objectives, specifications, and test/inspection plans.

4. APPROVAL DATE (YYMMDD) 970124	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) F/AFMC-DOP	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
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7. APPLICATION/INTERRELATIONSHIP

7.1 This data item description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

7.2 This DID is applicable to engineering (developmental), preliminary qualification, qualification, and acceptance testing.

7.3 This DID supersedes DI-NDTI-80809A and DI-MISC-80653.

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER F7231
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10. PREPARATION INSTRUCTIONS

10.1 Format. Contractor format is acceptable. Organize the information required by paragraph 10.2 and its subparagraphs in a manner that facilitates presentation and understanding

10.2 Content. The test/inspection report shall contain the following information, as applicable.

10.2.1 Cover and title page. The following information shall appear on the outside front cover and title page:

- a. Report date.
- b. Report number (contractor or government)
- c. Contractor's name, address, and commercial and government entity code.
- d. Contract number and contract line item number or sequence number (if applicable).
- e. Type of test/inspection (for example, first article acceptance test, quality conformance inspection, developmental test, qualification test, environmental test).
- f. Identification of item tested/inspected.
- g. Date or period of test/inspection.
- h. Name and address of requiring government activity.
- i. Security classification, downgrading and declassifying information, if applicable.

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11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: APPROVED FOR PUBLIC RELEASE; DISTRIBUTION IS UNLIMITED.

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Block 10, Preparation Instructions (continued)

10.2.2 Table of contents. The table of contents shall identify the following:

- a. The title and starting page of each major section, paragraph, and appendix of the report.
- b. The page, identifying number, and title of each illustration (for example; figure, table, photograph, chart, and drawing).

10.2.3 Introduction. The introduction shall include the following information:

10.2.3.1 Test/inspection objective(s). The specific test/inspection objective(s) as specified in the contract tasking document.

10.2.3.2 Item(s) tested/inspected. Complete identification of the item(s) tested/inspected including the following:

- a. Nomenclature.
- b. National stock number.
- c. Model number, part number, and serial number
- d. Type of item (for example, prototype, production item, laboratory model).
- e. Serial or lot number.
- f. Applicable engineering changes.
- g. Production item specification, if applicable.
- h. Date of manufacture.

10.2.3.3 Test/inspection requirements. Complete identification of the test/inspection requirements correlated to contractual requirements including the following:

- a. Required test/inspection parameters.
- b. Performance requirements, acceptance or compliance limits, and environmental criteria.

10.2.4 Summary. Complete test/inspection report summary including the following:

- a. A brief discussion of the significant test/inspection results, observations, conclusions, and recommendations covered in greater detail elsewhere in the report.
- b. Proposed corrective actions and schedules for failures or problems encountered.
- c. Identification of deviations, departures, or limitations encountered, referenced to the contract requirements.
- d. Tables, graphs, illustrations, or charts as appropriate to simplify the summary data.

10.2.5 Reference documents. Complete identification of all documents referenced in the test/inspection report including the following, as applicable:

- a. Prior test/inspection reports on the same item.
- b. Test/inspection plans and procedure documents.
- c. Prior certifications of compliance.
- d. Contractor's file designation where test/inspection records are maintained.
- e. Input parameters used.

The applicable issue of the documents cited therein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.

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10.2.6 Body of report. The body of the test/inspection report shall be as follows:

10.2.6.1 Test equipment identification. Complete identification of each item of test equipment used in the test/inspection including the following:

- a. Nomenclature.
- b. Model number.
- c. Serial number.
- d. Manufacturer.
- e. Calibration status.
- f. Accuracy data.
- g. Comments, if applicable.

10.2.6.2 Test/inspection facility installation and set-up. Complete description of the physical set-up used in conducting the test/inspection to include the following:

- a. Location or orientation of the item.
- b. Location, orientation, or settings of test equipment and instrumentation.
- c. Location, orientation, or settings of sensors and probes.
- d. Location or orientation of interconnections, cables, and hoop-ups.
- e. Electrical power, pneumatic, fluidic, and hydraulic requirements.

Drawings, illustrations, and photographs may be used for clarification.

10.2.6.3 Test/inspection procedures. Complete description of the procedures used in conducting the test/inspection to include the following:

- a. Item selection and inspection that verified suitability for test/inspection.
- b. Summarized sequence of testing/inspection steps, including a description of how the item was operated during the test/inspection, and any control conditions imposed.

10.2.6.4 Test/inspection results and analysis. A copy of all test/inspection results and analysis to include the following:

10.2.6.4.1 Recorded data. The actual recorded data (for example, log book entries, oscillographs, instrument readings, plotter graphs). If the recorded data is extensive, provide it in an appendix.

10.2.6.4.2 Test/inspection results. Identification of all test/inspection results to include the following:

- a. Matrices comparing results achieved against test/inspection objectives or requirements.
- b. A discussion of these matrices as to their significance, and how they compare to any prior test/inspections.
- c. Calculation examples.
- d. Discussion of anomalies, deviations, discrepancies, or failures, including their impact, causes, and proposed corrective actions. The discussion shall address discrepancies between design requirements and the tested/inspected configuration.

10.2.6.5 Conclusions. Test/inspection conclusions distinguished between objective and subjective to include the following:

- a. The effectiveness of the test/inspection procedures in measuring item performance.

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- b. The success or failure of the item to meet required test/inspection objectives.
- c. The need for repeat, additional, or alternative tests/inspections.
- d. The need for item redesign or further development.
- e. The need for improved test/inspection procedures, techniques, or facilities.
- f. The adequacy and completeness of the test/inspection requirements.

10.2.6.6 Recommendations. Recommendations appropriate to the test/inspection results and conclusions including the following:

- a. Acceptability of the item tested/inspected (pass or fail).
- b. Additional testing/inspection required.
- c. Redesign required.
- d. Problem resolution.
- e. Test/inspection procedure or facility improvements.
- f. Disposition of items tested/inspected.
- g. Documentation changes required.
- h. Testing/inspection improvements.

10.2.7 Authentication. The following certifications shall be included, as applicable:

10.2.7.1 Authentication of test/inspection results. A statement that the test/inspection was performed in accordance with applicable test/inspection plans and procedures, and that the results are true and accurate. The authentication shall include the signature of the contractor personnel that performed the test(s)/inspection(s), a contractor representative authorized to make such certification, and any government witnesses.

10.2.7.2 Authentication of prior validation. A statement identifying those requirements not tested/inspected or measured that were previously validated. Include identification of the data and method employed for such validation (for example, prior test/inspection, analytical verification, equivalent item, and so on). The authentication shall include the signature of a contractor representative authorized to make such authentication and any government witness.

10.2.7.3 Authentication of acceptability. A statement that the item tested/inspected either passed or failed item acceptability requirements. This authentication shall include the signature of a contractor representative authorized to make such authentication and any government witness.

10.2.8 Appendices. Appendices shall be used to append detailed test/inspection data, drawings, photographs, or other documentation too voluminous to include in the main body of the report. This includes referenced documentation not previously provided by the government, and test/inspection reports from any associated test/inspection activity that may have performed some of the testing/inspecting requirements.

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- a. Type and number of units on test and the type of test.
- b. Total elapsed unit hours of test time during the period covered in the report.
- c. Total number of equipment failures for each operational mode specified in the duty cycle.
- d. Description of each failure problem area, related failure analysis, and corrective action.
- e. Test conditions and analysis of any variation from specified conditions.
- f. Present accept/reject status.
- g. A chart showing a plot of the observed Mean Time Between Failures (MTBF) from start of test through the report period and the predicted value of MTBF for comparison.
- h. The status and/or disposition of each corrective action

3.1.1 It is intended that the text of these reports be limited to brief, concise statements of significant progress and present status.

3.2 Final report. The Final Reliability Test Report shall include the information required by 3.1, items a. through h., and the results of the completed reliability tests or other action performed or evaluated to demonstrate reliability. The Final Report can be divided into two parts: Part 1, covering Reliability Qualification Testing, and Part 2, covering Production Reliability Acceptance Tests. Test reports shall include a failure summary and analysis and a general reliability analysis.

3.3 It is intended that the text of these reports be limited to brief and concise statements.

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FIRST ARTICLE TEST PLANS AND REPORTS

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1. This document provides guidelines for the preparation of first article test plans/test reports for F100 engine parts where referenced within the first article data of a contract.
2. FIRST ARTICLE QUANTITY. The quantity of first articles shall be per the contract. The quantity of articles allowed for destructive testing, in accordance with the contract, shall be tested per the first article procedure in its entirety, to include the destructive testing. The remaining articles shall only be tested per the nondestructive portions of the procedure.
3. TESTING REQUIREMENTS.
 - 3.1. Testing shall consist of, but shall not be limited to, the verification of the following.
 - 3.1.1. Dimensional conformance including finish requirements.
 - 3.1.2. Conformance to non-destructive inspection requirements (FPI, Ultra-sonic, Eddy Current, X-ray, visual)
 - 3.1.3. Conformance of material properties to include mechanical, metallurgical and chemical.
 - 3.1.4. Conformance to other required processes, specifications, and standards listed on the drawing including sub-tier specifications and standards, special requirements as described in the engineering instructions (EI), quality plans, etc.
 - 3.2. First articles shall be serialized. Serial Numbers are to be identified prior to commencement of testing unless otherwise specified.
 - 3.3. Dimensional Inspection.
 - 3.3.1. All dimensions, as listed on the assembly drawing and detail drawings, to include drawing notes, shall be measured where possible on all first articles 100% (no sampling allowed).
 - 3.3.2. A tabular format shall be used with drawing dimension, tolerance, measurement, and instrument/gage/tooling/serial number used.
 - 3.3.3. All tooling and gaging used for inspection and acceptance/rejection of first articles shall have calibrations from a laboratory traceable to NIST and in accordance with ISO 10012-1 (formerly MIL-STD-45662), listed in a (tooling & gaging table) table, table shall include nomenclature, serial number, calibration frequency, next calibration date, range, least increment, and accuracy. Listing shall also include alignment tools and constraint fixtures.
 - 3.3.4. Inspection results shall be presented in a table showing the feature measured, dimension and tolerance, actual reading and gage serial number used.
 - 3.4. Nondestructive Inspections (NDI), including Fluorescent Penetrant Inspections (FPI), Ultrasonic Testing (UT), Eddy Current (EC), Radiographic Testing (x-ray), and visual inspections, shall meet the following:

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- 3.4.1. All first articles shall receive 100% of the inspections identified on the QAD. Sampling shall not be allowed.
- 3.4.2. NDI shall be per the applicable specification(s).
- 3.4.3. Sources used shall be Pratt&Whitney approved per the OC-ALC/LPFR letter granting source approval to the contractor.
- 3.4.4. NDI results shall be presented in a table showing the feature inspected, acceptance/rejection criteria used, results and gage/master serial number used. In cases where photographic standards within a VIS specification are applied to an NDI, the inspection report shall include a copy.
- 3.4.5. Inspection Masters/Transfer Masters shall have current calibrations. A copy of the calibration(s) shall be included into the report.
- 3.4.6. Level III or Level II inspectors, as applicable, shall be required. A copy of the inspector's certification(s) shall be included into the report.
- 3.5. Visual Inspections shall include:
- 3.5.1. Specific visual inspections per a Pratt&Whitney Visual Inspection Standard (VIS) document shall be called out of the applicable VIS and cited as specific inspections.
- 3.5.2. Visual inspection results shall be presented in a table showing the feature inspected, acceptance/rejection criteria used, results, and gage/master serial number used (as applicable).
- 3.5.3. In cases where photographic standards within the VIS are used, the inspection report shall include a copy.
- 3.6. Material properties testing shall include mechanical properties, metallurgical properties, and chemical composition tests, as applicable, per the material specifications and the following:
- 3.6.1. Composition, heat treat condition, and other characteristics/properties, as listed in the technical requirements section, acceptance section, and/or quality sections of the specification(s) so as to verify that the materials and processes are sound, clean, and free of imperfections detrimental to the performance of the part or assemblies.
- 3.6.2. In some cases a material suppliers certification will not be sufficient and the Contractor shall have redundant testing performed.
- 3.6.3. Metallurgical microanalysis, as applicable, for raw materials, weldments, brazements, and coatings shall be conducted. Results shall include the complete laboratory report including photomicrographs.
- 3.6.4. Mechanical testing, as applicable, per manufacturing specifications and the drawing(s).

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3.6.5. In cases where the applicable specifications require test reports, these shall accompany the First Article Test Report (FATR).

4. SUBMITTAL.

4.1. The First Article Test Plan (FATP) shall be delivered to the Contracting Officer in accordance with the schedule as listed in the contract, or Form DD1423. The FATP shall provide a detailed description of specific testing instructions to be used. Generalized instructions will not be acceptable.

4.2. The First Article Test Report (FATR) shall be delivered to the Contracting Officer in accordance with the schedule as listed in the contract, or Form DD1423. All laboratory test results, including those resultant from testing conducted at the contractor's facility and including sub-vendor testing, shall be provided with the FATR in their complete form as provided by the testing laboratory(ies).

5. DISPOSITION OF PARTS.

5.1. When required by the contract, the remnants from destructive testing shall be delivered with the First Article Test Report.

5.2. When required by the contract and following the completion of non-destructive testing, one article shall be delivered to the Contracting Officer and packaged in accordance with contract requirements. Marking on the package shall be **UNSERVICEABLE - Condition Code "R"**. Deliver this part with the First Article Test Report. The other(s) shall be handled in accordance with the contract.

6. GENERAL REQUIREMENTS.

6.1. All First Articles and all Production Articles shall be fabricated from material whose metallurgical state is in compliance with the drawing requirements, as well as all sub-tier specifications and standards referenced therein.

6.2. All First Articles and all Production Articles shall be new manufactured under this contract. No items manufactured under previous contracts shall be delivered without approval.

6.3. The subcontractors previously identified by the contractor as sources to be employed, to include laboratory testing, shall be the only sources used. If the contractor wishes to employ a subcontractor other than previously identified, they shall substantiate that the new source is OEM approved for the specific testing required. A change in the address of a source shall be construed as a change of source. Employment of alternate sources shall only be authorized by OC-ALC/LPFR.

6.4. Engineering Instructions shall take precedence over all other technical instructions.

----- **END OF DOCUMENT** -----