CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. Listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY
		TDP ____ TM ____ OTHER ____

D. SYSTEM/ITEM	E. CONTRACT/PR NO.	F. CONTRACTOR
1560-01-019-2846		

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A001	TEST PROCEDURES		

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-NDTI-80603		WR-ALC/LEE	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10 FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION
SD		1 TIME	SEE BLOCK 16	

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
A	SEE BLOCK 16	SEE BLOCK 16

16. REMARKS

BLOCK 7:
FORM DD250 shall be submitted with the procedures to the first addressee in Block 14 and a letter of transmittal shall be used to notify all other addressees.

BLOCK 11,12, and 13:
Contractor shall establish test procedures, test equipment and the inspection criteria that will be used for first article qualification testing. The plan shall be submitted per contract schedule. Approval/disapproval within 45 days after receipt of procedures by LEE.

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
WR-ALC/LEE	0	2	0
295 BYRON ST.			
ROBINS AFB GA			
31098-1647			
WR-ALC/LEKS	0	1	0
295 BYRON ST.			
ROBINS AFB GA			
31098-1647			
15. TOTAL ∧	0	3	0

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE	17. PRICE GROUP
A002	TEST/INSPECTION REPORTS		

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE	18. ESTIMATED TOTAL PRICE
DI-NDTI-80809B		WR-ALC/LEE	

7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10 FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION
SD		1 TIME	SEE BLOCK 16	

8. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION
A	SEE BLOCK 16	SEE BLOCK 16

16. REMARKS

BLOCK 7:
FORM DD250 shall be submitted with the procedures to the first addressee in Block 14 and a letter of transmittal shall be used to notify all other addressees.

BLOCK 11,12, and 13:
Test/inspection report to cover preproduction/first article test/inspection. Report to be submitted per contract schedule. Approval/disapproval within 45 days after receipt of final report by LEE. Report shall be certified by a Government QAR.

a. ADDRESSEE	b. COPIES Draft	Final Reg	Final Repro
WR-ALC/LEE	0	2	0
295 BYRON ST.			
ROBINS AFB GA			
31098-1647			
WR-ALC/LEKS	0	1	0
295 BYRON ST.			
ROBINS AFB GA			
31098-1647			
15. TOTAL ∧	0	3	0

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
James Friday WR-ALC/LEEE	11 SEP 03		

FIRST ARTICLE REQUIREMENTS

(AFMCI 64-110, AFMCI 23-102 and FAR Part 9, Sub Part 9.3) (Additional instructions on Page 3)

1. DATE 9/11/03

2. P / R / MIPR NUMBER

3. PART NUMBER 160D632000-33

4. NSN 1560-01-019-2846

5. FIRST ARTICLE QUANTITY

THE FIRST ARTICLE IS (1) UNIT(S) OF LOT /ITEM (0001),

AND WILL BE ☒ PART OF PRODUCTION QUANTITY ☐ IN ADDITION TO PRODUCTION QUANTITY.

6. ARTICLES

☐ Will ☒ WILL NOT SERVE AS A MANUFACTURING STANDARD

7. LONG LEAD TIME ITEMS

☐ REQUIRED ☒ NOT REQUIRED

(See FAR 52.209-3 or -4,Alternate II)

8. SPECIAL REQUIREMENT / PRODUCTION FACILITIES (See FAR 52.209 -3 or -4 Alternate 1)

☐ REQUIRED ☒ NOT REQUIRED

"The First Article offered must be manufactured at the facilities in which that item is to be produced under the contract, or if the First Article is a component not manufactured by the contractor, such component must be manufactured at the facilities in which the component is to be produced for the contract. A certification to this effect must accompany each First Article which is offered."

9. TEST / INSPECTION REQUIREMENTS

A. ☒ CONTRACTOR TESTING ☐ GOVERNMENT TESTING

Performance or other characteristics which the first articles must meet are DATA PACKAGE / CONTRACT

B. The detailed technical requirements for first article approval tests are contained in WITHIN THE DATA PACKAGE / CONTRACT

(Cite spec and para number)

C. ☒ TEST PLAN REQUIRED

(1) DD Form 1423 ELIN DI-NDTI-80603

(2) Delivery due 45 calendar days from date of contract.

(3) Number of days for government approval / disapproval 30 days.

D. Contractor's notification to ACO and _____ (requesting activity) of test time and location due _____ days prior to start of testing.

E. ☒ TEST REPORT REQUIRED

(1) DD Form 1423 ELIN DI-NDTI-80809B

(2) Due 180 calendar days from date of contract

(3) Forwarded to WR-ALC/LEEE
295 BYRON STREET
ROBINS AFB, GA 31098

(enter address of office to receive Report)

(4) Government written notice of approval / disapproval due 30 days after receipt of contractor's report.

F. FIRST ARTICLE DELIVERY:

(1) Due Within _____ calendar days from date of contract

(2) Notify _____ calendar days prior to shipment

(3) Delivered to government at _____

(4) Government written notice of approval / disapproval within _____ calendar days after receipt of first article package.

G. Estimated cost of government testing / inspection evaluation

$ _____

10. DISPOSITION OF FIRST ARTICLES

☐ Approved first articles will be forwarded to _____ .

☐ _____ (*insert quantity*), First Articles will be expended in testing. Residual components of disapproved first articles will not be returned to the contractor.

☐ First articles will be installed on aircraft / equipment to determine proper fit / function. Approved articles will remain on the aircraft/equipment and will not be forwarded to USAF Supply, but will be considered part of the contract quantity.

☐ Disapproved first articles will be returned to the contractor at the discretion of the Contracting officer.

☐ On purchase request designated as direct shipments the following disposition will supply. (NOTE: Always applicable on Foreign Military Sales (FMS)).

☐ a. Approved first articles will be returned to the contractor for shipment with production item.

☐ b. Disposition of disapproved first articles will remain the same as marked above.

☐ Other Disposition:

FIRST ARTICLE REQUIREMENTS (*Continuation*)

11. CONDITION(s) FOR WAIVER OF FIRST ARTICLE APPROVAL

a. ☐ Offerors who have previously furnished production quantities of the same or similar article to the prime contractor for delivery to the ☐ Government, ☐ DOD, ☐ Air Force,

b. ☐ Offerors currently in production of the same or similar article for a ☐ Government, ☐ DOD, ☐ Air Force contract and who have received First Article approval under the existing contract.

c. ☐ Offerors who have previously furnished production quantities of the same or similar article to the ☐ Government, _____ DOD, ☐ Air Force provided articles thus furnished have exhibited satisfactory performance in service, in the opinion of the Air Force.

d. ☐ Provided not more than _____ months have elapsed since completion of the contract.

e. ☒ "First Article testing will not be waived. (See Block 12)"

f. ☐ See Remarks in Block 12 below.

NOTE TO BUYER: UNDER CONDITIONS A AND C ABOVE, THE COGNIZANT ENGINEERING ACTIVITY WILL DECIDE WHETHER OR NOT THE ITEM HAS EXHIBITED SATISFACTORY PERFORMANCE IN SERVICE AND PREPARE AND RETAIN SUPPORTING DOCUMENTATION TO FULLY JUSTIFY THIS DECISION. THE BUYER MUST SOLICIT DUAL PRICES (*That is, both with and without requirement for first article approval*) AND MUST FURNISH THE COGNIZANT ENGINEERING ACTIVITY WITH THE FOLLOWING INFORMATION ON THE PREVIOUSLY SUPPLIED ARTICLE:

☐ A. Procuring Office ☐ B. Contract Number ☐ C. Date of Contract ☐ D. Specification Number and Revision

12. REMARKS

FIRST ARTICLE JUSTIFICATION, A FIRST ARTICLE TEST/INSPECTION IS REQUIRED DUE TO THE FOLLOWING ITEM CHARACTERISTICS:

- ☒ Critical to: Safety / Operations / Mission Application / Use.
- ☐ First Competitive Procurement (data unproved)
- ☐ Contractor previously furnished item but:
  - ☐ a. Has had changes in processes
  - ☐ b. Production discontinued for extended period
  - ☐ c. Product under previous contract developed problems
- ☐ Product described by performance specifications.
- ☐ Product associated with complex manufacturing process:
  - ☐ a. Forging, Casting, extrusion.
  - ☐ b. Close tolerances, Precision machining.
  - ☐ c. Bonded Panel.
  - ☐ d. Complex Contours requiring loft/mylar data.
  - ☐ e. Requires numerical controlled equipment.
- ☐ Critical characteristics verifiable only by specialized laboratory testing.
- ☐ Product has Government Industry Data Exchange Program (GIDEP) report against it.
- ☒ Accuracy, quality, and/or completeness of technical data
- ☐ Other

Contract Distribution: One(1) copy of contract to LKCB First Article Manager and System Engineer if applicable.

13. COGNIZANT ENG ORGANIZATION RESPONSIBLE FOR CONDUCTING AND /OR APPROVING TEST (Name, Organization, Phone)	**14. PR INITIATOR, (Name, Organization, Phone)**
JAMES FRIDAY, WR-ALC/LEEE, DSN 468-7046x111	

INSTRUCTIONS FOR COMPLETION OF FIRST ARTICLE REQUIREMENTS (AFMC FORM 260)

BLOCKS 1 - 4 AND 14 WILL BE COMPLETED BY THE INITIATOR OF PURCHASE REQUEST OR BLOCKS 1, 3-9F, 10-13 BY RSEA. DO NOT ENTER COST ESTIMATE IN BLOCK 9.G OF ORIGINAL USE THIS SECTION FOR SPECIAL NOTES .

BLOCKS 1,3-5-9.F. AND 10-13 WILL BE COMPLETED BY THE ENGINEER AND/OR EQUIPMENT SPECIALIST. IF LOCAL PURCHASE, INITIATOR OF PURCHASE REQUEST SHALL COMPLETE.

BLOCKS 1 THRU 4 SELF-EXPLANATORY.

BLOCK 5, INSERT QUANTITY OF FIRST ARTICLE TO BE TESTED. INDICATE WHETHER THE FIRST ARTICLE ITEM IS PART OF OR IN ADDITION TO THE PRODUCTION QUANTITY. (Normally the First Article in "Contractor Testing" are delivered (if not destroyed) with the production items.) PER FAR 9.301 FIRST ARTICLE MEANS PREPRODUCTION MODELS/SAMPLES, INITIAL PRODUCTION SAMPLES, TEST SAMPLES, FIRST LOTS, PILOT MODELS OR PILOT LOTS.

BLOCK 6, INDICATE WHETHER OR NOT THE FIRST ARTICLE WILL SERVE AS A MANUFACTURING STANDARD. (FAR 9.306(h)),

If the first articles will serve as a manufacturing standard, BLOCK 10 cannot be "Approved First articles will be forwarded to **STOCK**."

RSEA - Specify who pays freight to ship "MANUFACTURING STANDARD" back to the manufacturer.

BLOCK 7, SEE FAR 52.209-3 OR -4, ALTERNATE II.

BLOCK 8, SEE FAR 9.308. **SPECIAL REQUIREMENTS/PRODUCTION FACILITY -** This block is usually checked off as "Required".

BLOCK 9, MUST BE CHECKED TO INDICATE WHETHER THE CONTRACTOR OR THE GOVERNMENT IS TO PERFORM TESTING. (FAR9.306).

A. THE SPECIFIC PARAGRAPH OF THE SPECIFICATION MUST BE INCLUDED OR THE PARTICULAR REQUIREMENT CITED

B. THE SPECIFIC PARAGRAPH(S) OF THE SPECIFICATION MUST BE INCLUDED OR THE PARTICULAR REQUIREMENTS CITED

C. THE PARAGRAPH IS OPTIONAL AND IS REQUIRED ONLY WHEN A TEST PLAN IS REQUIRED IS REQUIRED. THE REQUIRED ENTRIES ARE SELF EXPLANATORY

D. THE "NUMBER OF DAYS" ENTRY SHOULD BE FAR ENOUGH IN ADVANCE OF THE TESTING TO PERMIT ANY GOVERNMENT REPRESENTATION AT THE TESTING SITE.

E. THIS PARAGRAPH IS SELF EXPLANATORY. (NOTE: All dates must be realistic and include adequate productions and administrative times.).

F(1). THE DELIVERY DATES MUST BE REALISTIC AND INCLUDE ADEQUATE PRODUCTION AND ADMINISTRATIVE LEAD TIMES.

(2). THIS NOTIFICATION SHOULD BE NO LESS THAN TEN DAYS.

(3). ENTER ADDRESS WHERE FIRST ARTICLES IS TO BE DELIVERED FOR TESTING.

(4). THIRTY DAYS OR LONGER NOTIFICATION MUST BE CONSIDERED WHEN GOVERNMENT TESTING REQUIRES SPECIAL FIXTURES AND/OR AIRCRAFT.

G. THIS ESTIMATE SHOULD BE AS ACCURATE AS POSSIBLE AND INCLUDE GOVERNMENT LABOR COST FOR TEST; TOOLS/TEST EQUIPMENT; GOVERNMENT EVALUATION OF CONTRACTOR TEST REPORT; ETC.

BLOCK 10. APPLIES TO GOVERNMENT TESTING. APPLIES TO CONTRACTOR TEST ONLY IF ITEMS ARE NOT SUBMITTED AS PRODUCTION UNITS. IN THESE CASES CITE DISPOSITION.

BLOCK 11. SELF-EXPLANATORY. SIMILAR ARTICLES ARE THOSE WHICH, FOR PURPOSE OF MANUFACTURE, ARE SUBSTANTIALLY THE SAME AS THE ITEM BEING PURCHASED (For example, items that differ only in size or in place of operation (i.e., left vs right side of aircraft)).

BLOCK 12. SELF-EXPLANATORY

BLOCK 13 AND 14. SELF-EXPLANATORY

NOTE: ADDITIONAL AFMC FORM 260 INSTRUCTIONS

AFMCI 64-110/RAFB Sup 1 Attachment 1 30 March 1995

For purchase request (PRs) with estimates of $25,000 or less, the specific rationale for first article testing shall be stated. The evaluation of the PRs and validation of the need for first article will be accomplished by branch level RSEA. The RSEA shall review rationale such as; complexity of the item, criticality of the item, cost of first article testing, safety risk of not testing, impacts to the delivery schedule, and other pertinent factors, including FAR 9.303 and 9.304; and determine if first article requirements are appropriate.

A F M C F o r m 260 C H E C K L I S T

Complete the AFMC Form 260 as if the item is being procured by another agency, but we retain engineering responsibility. **Requirements for maintaining configuration control is essential.** All items procured for weapons, communication, navigation or aircraft prime at this ALC should be considered critical and require a first article with visual inspection and/or next higher assembly (NHA) test witnessed by the RSEA[1] at this ALC.

FIRST ARTICLE MAY NOT BE WAIVED UNDER THE FOLLOWING CIRCUMSTANCES:

- ☐ Contractor not previously furnished product.
- ☐ Contractor previously furnished but:
  - a. Changes in process.
  - b. Production discontinued for extended period.
  - c. Product under previous contract developed problems.
- ☐ Product described by performance spec.
- ☐ Product associated w/complex manufacturing process.
- ☐ Product critical for safety.
- ☐ Product has critical mission application / use.
- ☐ Product has Government Industry Data Exchange Program (GIDEP) report against it.
- ☐ Accuracy, quality, and/or completeness of technical data provided by the vendor will not be considered as proof of production capability..
- ☐ IPE (Initial Production Evaluation) will not be considered as proof of production capability.

Block	Selections	OPR
☐ 1	**Current date**	**RSEA**
☐ 2	**RSEA, Do Not Input on Original**	**IM**
☐ 3	**Part Number**	**RSEA**
☐ 4	**National Stock Number (NSN)**	**RSEA**
☐ 5	***Four Choices in this Block***	**RSEA**
☐ (1)	***Qty*** , Insert quantity of first article to be tested. One or more for electrical or dimensional tests and one or more for destructive testing if required. This also allows simultaneous testing. (See 5.(3) below.)	
☐ (2)	***UNIT(S) OF LOT/ITEM*** - Enter **0001**. This represents Contract Line Item Number (CLIN) for the First Article required and --K- procuring branch will use appropriate suffix.	
☐ (3)	***PART OF PRODUCTION QUANTITY*** - Consult with Item Manager **(IM)**. If this item is for FMS, Other Gov't Agency, etc. determine if First Article will be destroyed during testing (See 5.(4) below). This also affects disposition instructions of approved First Articles (Block 10.).	
☐ (4)	***IN ADDITION TO PRODUCTION QUANTITY.*** Indicate whether the first article item is part of or in addition to the production quantity. (Normally the first articles in "contractor testing" are delivered (if not destroyed) with the production items.) per FAR 9.301 First Article means preproduction models/samples, initial production samples, test samples, first lots, pilot models or pilot lots. If this is an FMS buy, Other Gov't Agency, etc. Consider (3) above.	
☐ 6	***Two Choices in this Block***	**RSEA**
☐ Yes	***SERVE AS A MANUFACTURING STANDARD.*** Will the item be manufactured to Specs and Data Package? If Yes procured to Specs or Data Pkg Will not serve as a manufacturing standard.	
☐ 7	**Two Choices in this Block**	**RSEA**
☐ Yes/No	***LONG LEAD TIME ITEMS*** FAR 52.209-3 OR -4, ALTERNATE II, Usually checked as no.	
☐ 8	**Two Choices in this Block**	**RSEA**

[1] Responsible Systems Engineering Authority, reference AFMCI 64-110, First Article Management, par. *"SUMMARY OF CHANGES"*

☐..... **Yes/No**..... ***SPECIAL REQUIREMENT/PRODUCTION FACILITIES*** Instruction sheet for AFMC 260 states this is usually checked as required. We **want** the First Article manufactured at the same facility where the Production Units will be manufactured.

☐ ..... **9**..... ***Test / Inspection Requirements***..... **RSEA**

☐..... ☐..... Contractor or Government Testing. (FAR 9.306). (Both may be required).

☐..... **A**..... In all cases the RSEA shall either consult with the appropriate engineering office to determine the specification paragraph or the appropriate engineering office shall have full responsibility for this block.

☐..... **B**..... In all cases the RSEA shall either consult with the appropriate engineering office to determine the specification paragraph or the appropriate engineering office shall have full responsibility for this block.

☐..... **C**..... ***CONTRACTOR TEST ONLY*** - The paragraph is optional and is required only when a test plan is required from the contractor. The required entries are self explanatory.

☐..... **D**..... ***CONTRACTOR TEST ONLY*** - The "number of days" entry should be far enough in advance of the testing to permit any government representation at the testing site.

☐..... **E**..... In all cases the RSEA shall either consult with the appropriate engineering office to determine the specification paragraph or the appropriate engineering office shall have full responsibility for this block.

☐..... **(1)** ..... The delivery dates must be realistic and include adequate production and administrative lead times.

☐..... **(2)** ..... This notification should be no less than fourteen calendar days.

☐..... **(3)** ..... Enter address where first article(s) are to be delivered for testing.

☐..... **(4)** ..... Thirty days or longer notification must be considered when government testing requires special fixtures and/or aircraft.

☐..... **F** ..... ***GOVERNMENT TEST ONLY*** -

☐..... **(1)** ..... Due Within _____ calendar days from date of contract. Take into consideration materials, castings, machining, fabrication or wiring and testing.

☐..... **(2)** ..... Notify __20__ calendar days prior to shipment. Allows First Article Manager time to print drawings(if required), send package to RSEA and have a complete package ready for First Article testing.

☐..... **(3)** ..... Delivered to government at **IAW SOLICITATION/ CONTRACT.** If tests are being conducted at another government agency, the address may be entered in BLOCK 12 Remarks.

☐.....**(4)**..... Government written notice of approval/disapproval within _____ days after receipt of first article package.

☐..... **G**..... In all cases the RSEA shall either consult with the appropriate engineering office to determine the specification paragraph or the appropriate engineering office shall have full responsibility for this block. Estimated cost of government testing/inspection can not be determined until the required tests are specified by the appropriate engineering office. After First Article tests are complete, the actual test cost will be written on a copy of the AFMC Form 260 and sent to the IM by letter of approval or rejection for the next PR.

☐..... **10**..... ***Applies to Government Testing.*** In all cases the RSEA shall either consult with the appropriate engineering office to determine the specification paragraph or the appropriate engineering office shall have full responsibility for this block.

☐..... ..... ***Approved first articles will be forwarded*** **to AF SUPPLY** is default data. If this is a FMS buy or direct shipment to the OTHER GOV'T AGENCY this data will be changed to indicate shipment. RSEA needs to consult with IM.

☐ ..... **11** ..... ***SIMILAR ARTICLES*** ..... **RSEA**

Are those which, for purpose of manufacture, are substantially the same as the item being purchased (For example, items that differ only in size or in place of operation (i.e., left vs. right side of aircraft)).

(Selection C) The items may also be totally different.

(Selection D) Variable, AFMCI 23-102... "Exception: For items with pre-award qualification requirements, first article inspection may be used to revalidate a previously qualified producer's capabilities when it has been more than 36 months since that producer delivered a production lot of the item.)"

(Section F) should be checked.

☐ ..... **12** ..... ***REMARKS*** ..... **RSEA/FAM**

This Block contains options which require a First Article. Check all applicable as appropriate to the acquisition. The contracting officer will review and if a contractor has previously furnished the item will send a request for waiver to the RSEA for consideration.

☐ ..... **13** ..... ***COGNIZANT ENG Name*** ..... **RSEA**

☐ ..... **14** ..... ***PR Initiator*** ..... **IM**

NOTE: ADDITIONAL AFMC FORM 260 INSTRUCTIONS

UNTIL A REPLACEMENT IS ISSUED FOR AFMCI 64-110/RAFB Sup 1 Attachment 1 30 March 1995

For purchase request (PRs) with estimates of $25,000 or less, the specific rationale for first article testing shall be stated. The evaluation of the PRs and validation of the need for first article will be accomplished by branch level RSEA. The RSEA shall review rationale such as; complexity of the item, criticality of the item, cost of first article testing, safety risk of not testing, impacts to the delivery schedule, and other pertinent factors, including FAR 9.303 and 9.304; and determine if first article requirements are appropriate.