

INSTRUCTIONS FOR COMPLETING DD FORM 1423
(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

- Item A.** Self-explanatory.
- Item B.** Self-explanatory.
- Item C.** Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.
- Item D.** Enter name of system/item being acquired that data will support.
- Item E.** Self-explanatory (to be filled in after contract award).
- Item F.** Self-explanatory (to be filled in after contract award).
- Item G.** Signature of preparer of CDRL.
- Item H.** Date CDRL was prepared.
- Item I.** Signature of CDRL approval authority.
- Item J.** Date CDRL was approved.
- Item 1.** See DoD FAR Supplement Subpart 4.71 for proper numbering.
- Item 2.** Enter title as it appears on data acquisition document cited in Item 4.
- Item 3.** Enter subtitle of data item for further definition of data item (optional entry).
- Item 4.** Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDDL), or one-time DID number, that defines data content and format requirements.
- Item 5.** Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).
- Item 6.** Enter technical office responsible for ensuring adequacy of the data item.
- Item 7.** Specify requirement for inspection/acceptance of the data item by the Government.
- Item 8.** Specify requirement for approval of a draft before preparation of the final data item.
- Item 9.** For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).
- Item 10.** Specify number of times data items are to be delivered.
- Item 11.** Specify as-of date of data item, when applicable.
- Item 12.** Specify when first submittal is required.
- Item 13.** Specify when subsequent submittals are required, when applicable.
- Item 14.** Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.
- Item 15.** Enter total number of draft/final copies to be delivered.
- Item 16.** Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14.; Desired medium for delivery of the data item.

FOR THE CONTRACTOR

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administrative and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.

FIRST ARTICLE REQUIREMENTS			1. DATE
<i>(AFMCI 64-110, AFMCI 23-102 and FAR Part 9, Sub Part 9.3) (Additional Instructions on Page 3)</i>			9 Apr 03
2. P/R/MIPR NUMBER	3. PART NUMBER G134314-2	4. NSN 5342-01-188-6626	
5. FIRST ARTICLE QUANTITY THE FIRST ARTICLE IS <u>2</u> UNIT(S) OF LOT/ITEM			
AND WILL BE: <input type="checkbox"/> PART OF PRODUCTION QUANTITY <input checked="" type="checkbox"/> IN ADDITION TO PRODUCTION QUANTITY			
6. ARTICLES <input type="checkbox"/> WILL <input checked="" type="checkbox"/> WILL NOT SERVE AS A MANUFACTURING STANDARD		7. LONG LEAD TIME ITEMS <input type="checkbox"/> REQUIRED <input checked="" type="checkbox"/> NOT REQUIRED <i>(See FAR 52.209-3 or -4, alternate II)</i>	
8. SPECIAL REQUIREMENT/PRODUCTION FACILITIES <i>(See FAR 52.209-3 or -4 Alternate I)</i> <input checked="" type="checkbox"/> REQUIRED <input type="checkbox"/> NOT REQUIRED "The First Article offered must be manufactured at the facilities in which that item is to be produced under the contract, or if the First Article is a component not manufactured by the contractor, such component must be manufactured at the facilities in which the component is to be produced for the contract. A certification to this effect must accompany each First Article which is offered."			
9. TEST/INSPECTION REQUIREMENTS		F. FIRST ARTICLE DELIVERY:	
A. <input type="checkbox"/> CONTRACTOR TESTING <input type="checkbox"/> GOVERNMENT TESTING Performance or other characteristics which the First Articles must meet are <u>CONTRACT, DATA PACKAGE, AND ALL QA PROVISIONS OF THE VENDOR DRAWING</u>		(1) Due within <u>180</u> calendar days from date contract.	
B. The detailed technical requirements for First Article approval tests are contained in <u>IN CONTRACT, DATA PACKAGE, AND GOVT. APPROVED ACCEPT. TEST PROCEDURE</u> <i>(Cite Spec and Para number)</i>		(2) Notify <u>10</u> calendar days prior to shipment.	
C. <input type="checkbox"/> TEST PLAN REQUIRED (1) DD Form 1423 ELIN _____ (2) Delivery due <u>30</u> s from date of contract. (3) Number of days for government approval/disapproval <u>45</u> days		(3) Delivered to government at <u>DLA CENTRAL RECEIVING/ DDWG-ER/ FIRST ARTICLE SPECIAL HANDLING/ BLDG 376/ 455 BYRON ST/ ROBINS AFB, GA 31098-1887</u> <i>(Set Forth Consignee and Address)</i>	
D. Contractor's notification to ACO and <u>WR-ALC/LNEXP</u> <i>(Requesting Activity)</i> of test time and location due da <u>10</u> of testing.		(4) Government written notice of approval/disapproval within <u>60</u> days after receipt of first article package.	
E. <input type="checkbox"/> TEST REPORT REQUIRED (1) DD Form 1423 ELIN _____ (2) Due <u>180</u> ys from date of contract. (3) Forwarded to <u>WR-ALC/LNEAW</u>		G. Estimated cost of government testing/inspection evaluation. \$ <u>\$2,500.00</u>	
(4) Government written notice of approval/disapproval due <u>60</u> days after receipt of contractor's report.			
10. DISPOSITION OF FIRST ARTICLES			
<input type="checkbox"/> Approved First Articles will be forwarded to _____		<input type="checkbox"/> Disapproved first articles will be returned to the contractor/ <input type="checkbox"/> will be retained by _____ pending disposition instructions from the contractor	
<input type="checkbox"/> <u>2</u> <i>(quantity)</i> first articles will be expended/interesting. Residual components of disapproved first articles returned to the contractor/ <input type="checkbox"/> will be retained by _____ pending disposition instructions from the contractor.		<input type="checkbox"/> On purchase requests designated as direct shipments the following disposition will apply. (NOTE: Always applicable on Foreign Military Sales (FMS)).	
First articles will be installed on aircraft/equipment to determine proper fit/function. Approved article will remain on the aircraft/equipment and will not be forwarded to USAF Supply, but will be considered part of the contract quantity.		a. Approved first articles will be returned to the contractor for shipment with production item. b. Disposition of disapproved first articles will remain the same as marked above.	
		<input type="checkbox"/> Other Disposition: _____	

11. CONDITION(S) FOR WAIVER OF FIRST ARTICLE APPROVAL

- a. Offerors who have previously furnished production quantities of the same or similar article to the prime contractor for delivery to the _____ Government, _____ DoD, Air Force.
- b. Offerors currently in production of the same or similar article for a _____ Government, contract _____ ~~Direct~~ ~~Article~~ approval under the existing contract.
- c. Offerors who have previously furnished production quantities of the same or similar articles for a _____ Government, _____ DoD, Air Force provided articles thus furnished have exhibited satisfactory performance in service, in the opinion of the Air Force.
- d. Provided not more than 36 M elapsed since completion of the contract.
- e. First Article testing will not be waived.
- f. See Remarks in block 12 below.

NOTE TO BUYER: UNDER CONDITIONS A AND C ABOVE, THE COGNIZANT ENGINEERING ACTIVITY WILL DECIDE WHETHER OR NOT THE ITEM HAS EXHIBITED SATISFACTORY PERFORMANCE IN SERVICE AND PREPARE AND RETAIN SUPPORTING DOCUMENTATION TO FULLY JUSTIFY THIS DECISION. THE BUYER MUST SOLICIT DUAL PRICES (*That is, both with and without requirement for first article approval*) AND MUST FURNISH THE COGNIZANT ENGINEERING ACTIVITY WITH THE FOLLOWING INFORMATION ON THE PREVIOUSLY SUPPLIED ARTICLE:

A. PROCURING OFFICE B. CONTRACT NUMBER C. DATE OF CONTRACT D. SPECIFICATION NUMBER AND REVISION

12. REMARKS

<p>13. COGNIZANT ENG ORGANIZATION RESPONSIBLE FOR CONDUCTING AND/OR APPROVING TEST (<i>Name, Organization, Phone</i>) WR-ALC/LNEXP 478-926-3155 ROBINS AFB GA (Steven Diep)</p>	<p>14. PR INITIATOR (<i>Name, Organization, Phone</i>)</p>
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INSTRUCTIONS FOR COMPLETION OF FIRST ARTICLE TEST REQUIREMENTS (AFMC Form 260)

BLOCKS 1 - 4 AND 15. WILL BE COMPLETED BY THE INITIATOR OF PURCHASE REQUEST.

BLOCKS 5 THRU 11, AND 13. WILL BE COMPLETED BY THE ENGINEER AND/OR EQUIPMENT SPECIALIST. IF LOCAL PURCHASE, INITIATOR OF PURCHASE REQUEST SHALL COMPLETE.

BLOCKS 1 THRU 4. SELF-EXPLANATORY

BLOCK 5. INSERT QUANTITY OF FIRST ARTICLE TO BE TESTED. INDICATE WHETHER THE FIRST ARTICLE ITEM IS PART OF OR IN ADDITION TO THE PRODUCTION QUANTITY. *(Normally the First Article in "Contractor Testing" are delivered (if not destroyed) with the production items.)* PER FAR 9.301 FIRST ARTICLE MEANS PREPRODUCTION MODELS/SAMPLES, INITIAL PRODUCTION SAMPLES, TEST SAMPLES, FIRST LOTS, PILOT MODELS OR PILOT LOTS.

BLOCK 6. INDICATE WHETHER OR NOT THE FIRST ARTICLE WILL SERVE AS A MANUFACTURING STANDARD. *(FAR 9.306(h)).*

BLOCK 7. SEE FAR 52.209-3 OR -4, ALTERNATE II.

BLOCK 8. SEE FAR 9.308

BLOCK 9. MUST BE CHECKED TO INDICATE WHETHER THE CONTRACTOR OR THE GOVERNMENT IS TO PERFORM TESTING. (FAR 9.306)

- A. THE SPECIFIC PARAGRAPH(S) OF THE SPECIFICATION MUST BE INCLUDED OR THE PARTICULAR REQUIREMENTS CITED.
- B. THE SPECIFIC PARAGRAPH(S) OF THE SPECIFICATION MUST BE INCLUDED OR THE PARTICULAR REQUIREMENTS CITED.
- C. THIS PARAGRAPH IS OPTIONAL AND IS REQUIRED ONLY WHEN A TEST PLAN IS REQUIRED. THE REQUIRED ENTRIES ARE SELF-EXPLANATORY.
- D. THE "NUMBER OF DAYS" ENTRY SHOULD BE FAR ENOUGH IN ADVANCE OF THE TESTING TO PERMIT ANY GOVERNMENT REPRESENTATION AT THE TESTING SITE.
- E. THIS PARAGRAPH IS SELF-EXPLANATORY. *(NOTE: All dates must be realistic and include adequate production and administrative lead times.)*
- F. (1) THE DELIVERY DATE MUST BE REALISTIC AND INCLUDE ADEQUATE PRODUCTION AND ADMINISTRATIVE LEAD TIMES.
(2). THIS NOTIFICATION SHOULD BE NO LESS THAN TEN DAYS.
(3). ENTER ADDRESS WHERE FIRST ARTICLE IS TO BE DELIVERED FOR TESTING.
(4). THIRTY DAYS OR LONGER NOTIFICATION MUST BE CONSIDERED WHEN GOVERNMENT TESTING REQUIRES SPECIAL FIXTURE AND/OR AIRCRAFT.
- G. THIS ESTIMATE SHOULD BE AS ACCURATE AS POSSIBLE AND INCLUDE GOVERNMENT LABOR COSTS FOR TESTS; TOOLS/TEST EQUIPMENT; GOVERNMENT TEST FACILITY USE; TDY COSTS, TRANSPORTATION OF FIRST ARTICLE TO TEST SITE; GOVERNMENT EVALUATION OF CONTRACTOR TEST REPORT; ETC.

BLOCK 10. APPLIES TO GOVERNMENT TESTING. APPLIES TO CONTRACTOR TEST ONLY IF ITEMS ARE NOT SUBMITTED AS PRODUCTION UNITS, IN THESE CASES CITE DISPOSITION.

BLOCK 11. SELF-EXPLANATORY. SIMILAR ARTICLES ARE THOSE WHICH, FOR PURPOSE OF MANUFACTURE, ARE SUBSTANTIALLY THE SAME AS THE ITEM BEING PURCHASED *(For example, items that differ only in size or in place of operation (i.e., left vs right side of aircraft)).*

BLOCK 12. SELF-EXPLANATORY.

BLOCK 13 AND 14. SELF-EXPLANATORY.